



Hermanus Whale Festival GENERAL VENDOR APPLICATION

3 – 5 October 2025

WhatsApp number - +27 66 478 0081

GENERAL VENDOR APPLICATION | INFORMATION | CONDITIONS

Help Us Keep the Hermanus Whale Festival Clean and Green

The Hermanus Whale Festival is an Eco-marine Festival, very close to the water's edge.

We request that all our sponsors and exhibitors keep the ocean location at the top of their mind and to try and refrain from using Styrofoam, plastic take out containers, balloons, stickers, plastic bags, flyers, single-serving water bottles or other materials that might find their way into the receiving waters of our Ocean.

We further request all of our guests to keep these practices in mind as they spend a glorious day or weekend taking in the beauty of this special location.

Please help us keep the Hermanus Whale Festival clean and green for generations to come.

The Name and Logo of the Hermanus Whale Festival can only be used with prior written confirmation from the Chairperson of the Hermanus Whale Festival.

Merchandise that does not adhere to these principles will be confiscated and the stallholder will be removed not be considered for participation again.

VENDORS | STALLS AND COSTS

Prices are for the duration of the festival and include VAT. Due to the adverse weather conditions we opted for stronger marquees at an additional cost.

Art Craft Stall inside Marquee A or B	-	R3 300.00 (3m x 3m)
Art Craft Stall outside at Gearing's Point	-	R3 300.00 (3m x 3m):
Electricity	-	R 300.00

- A non-refundable administration fee of R100.00 (VAT included) is payable on submission per application.
- Please send completed application and proof of admin fee payment [ref: trading name] with your stall application to stalls@hermanuswhalefestival.co.za
- No water is supplied to the stalls.
- Applications for the stalls will **close on 31 July 2025**.
- The selection of vendors | stalls will be at the discretion of the Hermanus Whale Festival Directors and or Festival Management. We will select according to type, as to ensure that a large variety of stalls and products are available to the public.
- Vendors will be notified via e-mail of their acceptance. Payment in full will be required by **20 August 2025** whereafter the stall will be allocated to a vendor on the waiting list
- The area of your stall must include your construction (gazebo, etc) as well as your signage. No trading in walkways. Stalls dividers in tents are your responsibility.
- **NGO Stalls** - No electricity. A letter confirming the NGO status (Registration document) must accompany the application. Subject to availability and all other rules & T &Cs
- Please familiarise yourself with the load shedding schedules and make provision accordingly. Be prepared.
- No crackers, fireworks or alcoholic beverages are allowed to be sold. Absolutely NO BB GUNS

Applicant Signature

TRADING HOURS + STALL INFORMATION:

3 – 5 October 2025 | Daily from 09h00 – 18h00

- Vendors will only be allowed to off-load in the morning from 07h00 and all vehicles and trailers should be removed from market square by 08h30. All vehicles failing to leave after this time will be towed away.
- No vehicle will drive in the area after 08h30. This will be strictly enforced!!! Vehicle passes will be issued. All stallholders must comply with the regulations. Failure to do so will result in a stall holder being evicted, with no and the stallholder will not be considered for participation again.
- All exhibitors must be ready for trading on Friday 3 October 2025 at 08h30.
- Only one electricity point per stand in Marques tents is allowed. Applicants must supply their own extension cords for stalls (min 20m), which should be in accordance with safety regulations. Failure to comply may result in the applicant being kept responsible for all damages caused by defective extension cords and or plugs.
- Only items listed on the application form that has been approved by the organizers may be sold and all other goods will be confiscated. Exhibitors are responsible for all accessories, partitions, extension cords, plugs, etc.
- Exhibitors are responsible for keeping their stalls clean and tidy.

NB: The Municipal Traders in the corrugated structures on Market Square are permanent tenants, and Hermanus Whale Festival has no jurisdiction over them or what they sell.

REMEMBER TO INCLUDE NO MORE THAN 5 X COLOURED PHOTOS WITH YOUR APPLICATION WHEN APPLY VIA E-MAIL. PLEASE NOTE THAT SELECTION OF PRODUCTS IS DONE ACCORDING TO THE VISUAL MATERIAL SUBMITTED. NO APPLICATION WILL BE CONSIDERED WITHOUT VISUAL MATERIAL.

- Digital Photos | Images will be kept for future use.
- The Hermanus Whale Festival Management cannot guarantee the sale of products and or profit. - No refunds will be considered.

FEES + PAYMENTS:

- **Vendors will only be notified via the e-mail provided on their application** of their acceptance.
- After acceptance, all fees for general vendors must be paid **in full** no later than **20 August 2025** whereafter the stall will be allocated to a vendor on the waiting list.
- Payment: We only accept EFT payments directly into the Hermanus Whale Festival bank account – use your HWF Invoice nr as reference – email proof of payment to: stalls@hermanuswhalefestival.co.za
- Nonpayment by the due date will lead to the vendor being replaced.
- Enter your HWF voucher number above the bank details on page 4.
- **Only FULL payments are accepted.**

HERMANUS WHALE FESTIVAL ABSA BANKING DETAILS: ABSA CURRENT ACCOUNT

ACCOUNT NAME: HERMANUS WHALE FESTIVAL
ACCOUNT NUMBER: 405 609 5055
BRANCH CODE: 632 005 HERMANUS

VENDOR CANCELLATION FEES

- Up to 12 August 2025 - 25% of stand fee.
- After 12 August 2025 - 50% of stand fee.
- After 12 September 2025 – 100% cancellation fee applicable.

Applicant Signature

THIS CONTRACT BELOW IS LEGAL IN SOUTH AFRICA AND SHOULD BE COMPLETED IN FULL – SIGNED AND SUBMITTED via EMAIL TO stalls@hermanuswhalefestival.co.za .

*We only accept fully completed applications with proof of admin payment and only via e-mail.

HERMANUS WHALE FESTIVAL STALL APPLICATION

TRADING NAME:

PERSONAL PARTICULARS OF APPLICANT:

Applicant Name & Surname			
Physical address		Id number	
Town/city		Telephone Number	
Town/city		Mobile Number	
E-mail:			

ALTERNATIVE CONTACT PERSON:

SURNAME		Mobile Number	
NAME		Land tel (code& No)	

Please select from the following types of stalls.

Fashion: ☐ Arts and Crafts: ☐ Other ☐ NGO: ☐

Do you require electricity Yes..... / No

Description of arts/craft products – We prefer - **NO PLASTIC PRODUCTS | STRAWS AND BALLOONS**

Sustainable Energy	Jewelry	Hand Crafts including Candles Fabric painted etc	Fashion: Clothing Leather products Scarfs Bags	Environmental products	Crockery tableware
Art: Paintings, Ceramic, Pottery	Beauty: Cosmetics Soap	General vendor	Wooden products or Steel & Iron	Toys & Toddlers	Glass Lead glass

Please specify your products in detail: _____

INDICATE THE YEARS YOU HAVE BEEN SUCCESSFUL EXHIBITING AT THE HERMANUS WHALE FESTIVAL.

2014	2015	2016	2017	2018	2019	2022	2024
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Total Cost: Stall Fee R..... + Electricity R.....; Total Due R.....

Applicant Signature

CONDITIONS AND INDEMNITY

- All vendors **display their products** at their own risk. Although the necessary steps will be taken to safeguard stands & products, the Hermanus Whale Festival management will be INDEMNIFIED against claims caused by injuries, cancellations, theft and or damages.
- Security guards will be available 24/7 for the exhibition area.
- **Permits, Licenses, and Insurance:** All vendors are required to obtain and assume all responsibility and liability for any and all permits, licenses, and insurance that may be required.
- **No sub-leasing or lending of stalls is permitted.**
- Stallholders who leave early are not entitled to any refunds and will not be considered for participation at the festival again.
- In the event that the Hermanus Whale Festival is canceled, postponed, or otherwise disrupted due to circumstances beyond the reasonable control of the organizers, including but not limited to acts of God, weather conditions, natural disasters, government restrictions, pandemics, or other force majeure events, the organizers shall not be held liable for any loss or damages incurred.
- The Vendor/Stall holder / applicant hereby releases the Hermanus Whale Festival and waives all claims against the Hermanus Whale Festival for any and all claims, causes action, damages, penalties, loss of income and costs, including attorney fees that arise in relation to this event.
- The only official communication channel of the Hermanus Whale Festival will be this email address: stalls@hermanuswhalefestival.co.za
- The Hermanus Whale Festival will only use the e-mail address for the vendor on this vendor/stall application form to communicate with the stallholder/exhibitor.
- All vendors are responsible for ensuring the information appearing herein is complete and correct with regard to a detailed description of the space required for its sales area, as well as its power needs.

Applicants are required to initial the bottom right corner of each page and provide a full signature on the designated signature page. The completed application form, together with proof of payment of the applicable administrative fee [use your trade name], must be submitted via email to stalls@hermanuswhalefestival.co.za

I, the undersigned, hereby declare that I have read this vendor/stall application and accept the conditions, indemnities, rules and/or regulations.

Trade Name: | ID NR.....

ON THIS DAY OF 20...

SIGNED AT

.....

FULL SIGNATURE OF DULY AUTHORISED VENDOR

HWF VOUCHER NR: _____

HERMANUS WHALE FESTIVAL ABSA BANKING DETAILS: ABSA CURRENT ACCOUNT

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