



Hermanus Whale Festival FOOD VENDOR APPLICATION

3 – 5 October 2025

WhatsApp number - +27 66 478 0081

FOOD VENDOR & FOOD MOBILE TRUCK APPLICATION | INFORMATION | CONDITIONS

Help Us Keep the Hermanus Whale Festival Clean and Green

The Hermanus Whale Festival is an Eco-marine Festival, very close to the water's edge.

We request that all our sponsors and exhibitors keep the ocean location at the top of their mind and to try and refrain from using Styrofoam, plastic take out containers, balloons, stickers, plastic bags, flyers, single-serving water bottles or other materials that might find their way into the receiving waters of our Ocean.

IMPORTANT NOTICE APPLICABLE TO ALL FOOD VENDORS TRADING AT THE HERMANUS WHALE FESTIVAL:

Only food vendors in possession of a valid Overberg District Municipality Health Certificate will be permitted to trade at the Hermanus Whale Festival.

**Contact the Overberg District Municipality if you need assistance with an Overberg District Municipality Health Certificate.*

Busisiwe Jim - Environmental Health Practitioner - Hermanus

Tel: 028 3131243. Email: bjim@odm.org.za

The following documents are required to accompany your application and must be submitted via email no later than 20 July 2025:

- Valid Overberg District Municipality Health Certificate
- Proof of compliant LP Gas setup (if applicable)

NB: [only Pre-Packed / Dry Food / Biltong / etc] will be allowed inside Marquee A or B. no cooking or preparing products inside tents.

VENDORS | STALLS AND COSTS

Prices are for the duration of the festival and include VAT.

Mobile Food Stall Outside	-	R3 800.00 (3m x 3m): Other dimensions – Quote separately
Food Stall inside Marquee A or B	-	R3 300.00 (3m x 3m)
Electricity	-	R 300.00 (Only one electricity point per stall will be allowed.)
Electricity (3 phase)	-	R 750.00 (If available + Only 1 electricity point per stall allowed)

*A special price can be negotiated for larger stalls.

- A non-refundable administration fee of R100.00 (VAT included) is payable on submission per application.
- No water is supplied to the stalls, supply your own for the duration of the festival plus remove your own wastewater from the festival area.
- Applications for the food stalls will **close on 30 June 2025**.
- The selection and approval of vendors | stalls will be at the discretion of the Hermanus Whale Festival Directors and or Operational team.

Applicant Signature

- Vendors will be notified via e-mail of their application acceptance.
- Full Payment on **30 July 2025** secure the stall.
- The area of your stall must include your tent pens and/or the trailer /caravan tow bar as well as your signage. Stalls dividers in tents are your responsibility.
- Only Food Vendors with Overberg District Municipality health certificates will be allowed to trade. This certificate must be received by the ODM before 20 July 2025.
- Please familiarise yourself with the load shedding schedules and make provision accordingly. Be prepared.
- No alcoholic beverages are allowed to be sold.
- All Food Stall's (outside, inside) must consist of a fire extinguisher.

TRADING HOURS + STALL INFORMATION:

3 – 5 October 2025 | Daily from 09h00 – 18h00 (subject to change)

- Vendors will only be allowed to off-load in the morning at 07h00 and all vehicles and trailers should be removed from market square by 08h30. All vehicles failing to leave after this time will be towed away.
- No vehicle will drive in the area after 08h00. This will be strictly enforced!!! All stallholders must comply with the regulations. Failure to do so will result in a stall holder being evicted, and not considered for participation again.,
- All exhibitors must be ready for trading on Friday 3 October 2025 at 08h30.
- Only one electricity point per stand is allowed. Applicants must supply their own extension cords for stalls (min 20m), which should be in accordance with safety regulations. Failure to comply may result in the applicant being kept responsible for all damages caused by defective extension cords and or plugs.
- Only items listed on the application form that has been approved by the organizers may be sold, if goods not listed are sold, it will be confiscated. Exhibitors are responsible for all accessories, partitions, extension cords, plugs, etc.
- Vendors / Stall Holders + Exhibitors are responsible for keeping their stalls clean and tidy.

NB The Municipal Traders in the corrugated structures on Market Square are permanent tenants, and the Hermanus Whale Festival has no jurisdiction over them or what they sell.

REMEMBER TO INCLUDE NO MORE THAN 5 X COLOURED PHOTOS WITH YOUR APPLICATION INCLUDING A PHOTO OF YOUR STALL/ MOBILE TRUCK. PLEASE NOTE THAT THE SELECTION OF VENDORS IS DONE ACCORDING TO THE VISUAL MATERIAL SUBMITTED AND NO APPLICATION WILL BE CONSIDERED IF WE CANNOT SEE WHAT YOUR PRODUCT / DISPLAY AREA LOOKS LIKE.

- Digital Photos | Images will be kept for future use and marketing
- The Hermanus Whale Festival Management cannot guarantee the sale of products and or profit. - No refunds will be considered.

FEES + PAYMENTS:

- **Vendors will only be notified via the e-mail provided on their application** of their acceptance.
- After acceptance, all fees for the food vendors must be paid **in full** no later than **30 July 2025** whereafter the stall will be allocated to a vendor on the waiting list.
- Payment: We only accept EFT payments directly into the Hermanus Whale Festival bank account – use your HWF Invoice nr as reference – email proof of payment to: stalls@hermanuswhalefestival.co.za
- Nonpayment by the due date will lead to the vendor being replaced.
- **Only FULL payments are accepted.**

HERMANUS WHALE FESTIVAL ABSA BANKING DETAILS: ABSA CURRENT ACCOUNT

ACCOUNT NAME: HERMANUS WHALE FESTIVAL
 ACCOUNT NUMBER: 405 609 5055
 BRANCH CODE: 632 005 HERMANUS

VENDOR CANCELLATION FEES

- Up to 12 August 2025 - 25% of stand fee.
- After 12 August 2025 - 50% of stand fee.
- After 12 September 2025 – 100% cancellation fee applicable.

Applicant Signature

THIS CONTRACT BELOW IS LEGAL IN SOUTH AFRICA AND SHOULD BE COMPLETED IN FULL – SIGNED AND SUBMITTED via EMAIL TO stalls@hermanuswhalefestival.co.za .

*We only accept fully completed applications with proof of admin payment and only via e-mail.

HERMANUS WHALE FESTIVAL STALL APPLICATION

TRADING NAME:

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PERSONAL PARTICULARS OF APPLICANT:

Surname and Initials			
Physical address		Id number	
		Tel (W)	
Town/city		Mobile Nr	
E-Mail:			

ALTERNATIVE CONTACT PERSON:

SURNAME		MOBILE #	
NAME		Tel (Code & #)	

Please select from the following types of stalls.

Food Inside Tent ☐ Food outside | Gazebo ☐ Mobile Food Truck ☐

Do you require electricity Yes..... / No

State the size (dimensions) of your mobile Food Truck (INCL THE TOWBAR/ FRAME)_____

We prefer - **NO PLASTIC PRODUCTS, STRAWS AND NO BALLOONS**

Description of food to be sold - Please specify your products in detail: _____

INDICATE THE YEARS YOU HAVE BEEN SUCCESSFUL EXHIBITING AT THE HERMANUS WHALE FESTIVAL.

2014	2015	2016	2017	2018	2019	2022	2024
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Total Cost: Stall Fee R..... + Electricity R.....; Total Due R.....

- All Food Stall's (outside, inside) must consist of a fire extinguisher.
- Please familiarise yourself with the **load shedding schedules** and make provision accordingly. Be prepared.
- **No alcoholic beverages** are allowed to be sold.
- The Name and Logo of the Hermanus Whale Festival can only be used with prior written confirmation from the Chairperson of the Hermanus Whale Festival.

Applicant Signature

CONDITIONS AND INDEMNITY

- All vendors **display their products** at their own risk. Although the necessary precautions are taken to safeguard stands & products, the Hermanus Whale Festival management will be INDEMNIFIED against claims caused by injuries, cancellations, theft and/ or damages. Security guards will be available 24/7 for the exhibition area.
- No open fires are allowed.
- **Permits, Licenses, and Insurance:** All vendors are required to obtain and assume all responsibility and liability for any and all permits, licenses, and insurance that may be required.
- **No sub-leasing or lending of stalls is permitted.**
- Stallholders who leave before the last day are not entitled to any refunds and will not be considered for participation at the festival again.
- In the event that the Hermanus Whale Festival is canceled, postponed, or otherwise disrupted due to circumstances beyond the reasonable control of the organizers, including but not limited to acts of God, weather conditions, natural disasters, government restrictions, pandemics, or other force majeure events, the organizers shall not be held liable for any loss or damages incurred.
- The Vendor/Stall holder / applicant hereby releases the Hermanus Whale Festival and waives all claims against the Hermanus Whale Festival for any and all claims, causes action, damages, penalties, loss of income and costs, including attorney fees that arise in relation to this event.
- The only official communication channel of the Hermanus Whale Festival will be this email address: stalls@hermanuswhalefestival.co.za
- The Hermanus Whale Festival will only use the primary e-mail address provided on this vendor/stall application for communication.
- All vendors are responsible to ensure the information provided on their application is correct.

Applicants are required to initial the bottom right corner of each page and provide a full signature on the designated signature page. The completed application form, together with proof of payment of the applicable administrative fee [use your trade name], must be submitted via email to stalls@hermanuswhalefestival.co.za

I, the undersigned, hereby declare that I have read this vendor/stall application and accept the conditions, indemnities, rules and/or regulations.

Trade Name: | ID NR.....

ON THIS DAY OF 2025.

SIGNED AT

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FULL SIGNATURE OF DULY AUTHORISED VENDOR

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